

GREATER CINCINNATI CHAPTER OF AOSA

CONSTITUTION AND BY-LAWS

ARTICLE I – NAME

The name of this organization shall be the Greater Cincinnati Chapter of the American Orff-Schulwerk Association, here-in-after referred to as the GCCAOSA.

ARTICLE II – AIMS AND OBJECTIVES

The aims and objectives of this Chapter shall be:

1. To promote and encourage the philosophy of Carl Orff's Schulwerk and to support implementation in the United States,
2. To distribute information relevant to the activities and growth of Orff-Schulwerk in the United States.

ARTICLE III – CONSISTENCY WITH AOSA

- Section 1. The provisions of the Constitution and Bylaws are contingent upon their consistency with the Articles of Incorporation and Code of Regulations of the American Orff-Schulwerk Association.
- Section 2. Revisions of and amendments to the Articles of Incorporation and Code of Regulations of the American Orff-Schulwerk Association shall be incorporated in the Constitution and Bylaws without a vote of the membership.
- Section 3. In all instances of dispute, the Articles of Incorporation and Code of Regulations of the American Orff-Schulwerk Association shall prevail.

ARTICLE IV – MEMBERSHIP

- Section 1. Active membership shall be open to all interested in the Aims and Objectives. The categories shall be:
1. Regular
 2. Full-time Student
 3. Retired
 4. Honorary
- Section 2. These membership categories are defined in the By-Laws.

ARTICLE V – ORGANIZATION

- Section 1. The board shall be the governing body of the Local Chapter.
- Section 2. The Board shall consist of eight officers, who are:
- A) President
 - B) President-elect
 - C) Secretary
 - D) Treasurer
 - E) Program Chairperson

F) Newsletter Editor

H) Membership

I) Hospitality

J) In addition, there may be the following appointed positions: Videographer, Communications, Web Master, University Liaison, Boutique Liaison, Facilities Liaison, Historian, Scholarship Chair, Music Vendor Liaison, Video Librarian
There will be a minimum of three Members-at-Large, one being the immediate Past-President.

Section 3. The officers shall be elected for a term of two years. The President-Elect, Treasurer, Editor and Membership are to be elected in even numbered years. The Secretary, Program Chairperson, and Hospitality are to be elected in odd numbered years.

Section 4. The Members-at-Large shall be appointed on a yearly basis by the members of the board.

ARTICLE VI - AMENDMENTS

Section 1. Amendments to the constitution may be made by an affirmative majority of the Board.

ARTICLE VII NET- EARNINGS

(To be consistent with Article VII of the National AOSA Constitution)

1. No part of the net earnings of the Chapter shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons except that the Chapter shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article III.
2. No substantial part of the activities of the Chapter shall be the carrying of propaganda, or otherwise attempting to influence legislation, and the Chapter shall not participate in, or intervene in (including the publishing or distribution of statements) and political campaign on behalf of any candidate for public office.
3. Notwithstanding any other provision of these articles, the Chapter shall not carry on any activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under section 170 (c) (2) of the internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

ARTICLE VIII – DISSOLUTION

1. Upon the dissolution of the Chapter, the Board of officers shall, after paying or making provision for payment of all the liabilities of the Chapter, dispose of all the assets of the Chapter exclusively for the purposes of the Chapter in such manner or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board shall determine.
2. Any assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the Chapter is then located, exclusively for such purposes or to such

organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

******BY-LAWS******

ARTICLE I – MEMBERSHIP

Section 1. – Regular members shall have voting privileges. Members are entitled to a reduced registration fee at local workshops as determined by the board.

Section 2. – Membership in the local chapter requires National AOSA membership.

Section 3. – Student members shall have all rights and privileges of regular members during such time as they remain full-time students.

Section 4. – Honorary members shall enjoy full privileges of regular membership. Payment of local membership dues and of registration fees at local workshop shall be waived for Honorary Members.

Section 5. – Retired members shall enjoy full privileges of regular membership at reduced rates determined by the Board. Members are eligible for Retired Membership if they are retired and age 55 or older.

Section 6. – Dues and/or fees for each category of membership shall be established yearly by a majority vote of the Board.

Section 7. – Membership shall be for a fiscal year running from July 1 to June 30. Dues are payable on July 1 and shall not be pro-rated for any membership which runs for less than the prescribed membership year.

ARTICLE II – MEETINGS

Section 1. – Meetings of the Board may be called at the discretion of the President or by a majority of the Board. There shall be a minimum of three meetings yearly: Fall, Winter, and Spring. An additional meeting near the end of the school year may also be scheduled, if needed.

Section 2. – The Local Chapter shall hold at least three membership meetings. Chapter business shall be transacted at these meetings. The slate of officers will be presented to the membership at the February workshop with elections at the March workshop.

ARTICLE III – ELECTION OF OFFICERS

Section 1. - A Nominating Committee will prepare a slate of officers. The slate will be presented to the membership at the February workshop, with elections to be held at the March workshop. Nominees must be regular members of the Chapter. The offices of President, President-Elect, Treasurer, Membership, and

Newsletter Editor shall be filled on even numbered years, with the Secretary, Program Chairperson and Hospitality positions being filled on odd numbered years.

- A. The term of office for Members-at-Large shall be one year.
- B. Prior to the elections at the last meeting of the year, Chapter members may submit additional nominations.

Section 2. – Each member shall cast a vote of acceptance or rejection of the slate of officers. Members shall be notified of the election results.

Section 3- If any elected Officer or Board Member is unable to complete the term of office, the President with the approval of the Board, shall have the power to fill the vacancy by appointment for the completion of said term.

ARTICLE IV - DUTIES

Section 1. PRESIDENT

- A. Presides at all meetings.
- B. Writes and sends Annual Report to AOSA Executive Headquarters.
 - 1. Sends copies to each Regional Representative
 - 2. Places one copy in the President's Manual
- C. Makes appointments as required by the local constitution.
- D. Appoints an Auditing Committee to make an annual audit which shall be presented to the Board at the last board meeting of the fiscal year.
- E. Shall be responsible for all correspondence with AOSA.
- F. Is responsible for the smooth operation of the Chapter.
- G. Shall annually update appointed board members' job description.

Section 2. IMMEDIATE PAST-PRESIDENT

- A. Serves as a Member-at-Large for a term of one year.
- B. Offers advice to the Board.
- C. Insures continuity in chapter operation.
- D. Has voting privileges.

Section 3. PRESIDENT-ELECT

- A. May be thought to be officer-in-training for President
- B. Presides in the absence of President.
- C. Supervises the writing of articles for TRIAD, REVERBERATIONS and ORFF ECHO.

Section 4. SECRETARY

- A. Records minutes of Board meetings and Chapter Meetings.
- B. Distributes minutes to Board members.
- C. Distributes forms for verification of continuing education hours.

Section 5. TREASURER

- A. Collects and records all dues and financial transactions.
- B. Obtains authorization forms and signatures.
- C. Pays all bills promptly.
- D. Gives an annual report to the chapter.
- E. Projects budget as requested by chapter.
- F. Assists President in making Annual Report.

Section 6. PROGRAM CHAIRPERSON

- A. Writes and sends letters of contract to clinicians.
- B. Arranges transportation and housing for clinicians.
- C. Is responsible for the calendar of the chapter's activities.
- D. Solicits program ideas from membership and Board and makes a proposed list of programs available.
- E. Consults facility liaison and hospitality committee.
- F. Makes information available to President-Elect for media purposes.
- G. Writes thank-you notes to clinicians or special groups.

Section 7. NEWSLETTER EDITOR

- A. Is in charge of all newsletter preparation.
- B. Maintains archive of newsletters.

Section 8. MEMBERSHIP

- A. Prepares and maintains a current information file of members.
- B. Collects and records workshop fees.
- C. Prepares and distribute a Chapter Directory.
- D. Keeps workshop attendance records.
- E. Helps with registration at meetings/workshops.
- F. Coordinates Dues Notice efforts.

Section 9. HOSPITALITY

- A. Arranges for all refreshments at chapter meetings.
- B. Is responsible for set and clean-up.

Section 10. MEMBERS-AT-LARGE

- A. Give broader representation to Board business.
- B. Assist in carrying out Board's responsibilities.

ARTICLE V – FISCAL YEAR

Section 1. The fiscal year of the Chapter shall be from July 1- June 30.

ARTICLE VI

Section 1. Amendments to the By-Laws may be made by a majority vote of the Board. If, at any time, the Board wishes to submit a proposal to the membership for a majority opinion, it may do so.